

HCM Rajasthan State Institute of Public Administration, Jaipur
Foundational Course for Rajasthan State Service Officers 25th April to 05th August 2022 (Batch –II 2021)
WEEK 3– (09 – 13 May 2022) Time Table Venue: Auditorium

Date/Time	09.30- 10.00	10.00 - 11.15 am	11.30 - 12.45 pm	12.45 - 02.00 pm	03.00 – 04.15 pm	04.30 - 05.45 pm
Monday 09/05/2022	Recap	Raj. Panchayati Raj. Act read with the constitution (73 rd Amendment) Act, 1992 Shri Narendra Singh Chauhan, RAS Retd.	Notesheet Writing Shri Anil k. Varshney, RAS Retd.	IFMS Shri I.D. Variyani, Sr. Techinal Dir, NIC	TA Rules Shri Pradeep Mathur, RAcS	Group I: Computer Module – II Shri Kamlesh Sharma, Dr. Madhulika Arora Group II: Extra-Curricular Activities
Tuesday 10/05/ 2022	Recap	Sexual Harassment of women at workplace (Prevention, Prohibition & Redressal) Act, 2013 Ms. Seema Kumari Hingonia, RPS Joint Session with IC-RAS & RAcS	Cyber Security & Cyber Laws Shri C.B. Sharma, IPS Retd.		GST – An Overview Shri Harsh Deval, RCTS	Extra-Curricular Activities
Wednesday 11/05/2022	Recap	Role of NGOs in Development Administration Shri Vikram Raghav, Prg. Lead Aravalli	Work Life Balance Ms. Shelly Kishnani, IAS	Income Tax: Overview CA Hemant Bansal	Administrative Environment: From Feudalism to Bureaucracy. Dr. Lalit K. Panwar, IAS Retd.	Extra-Curricular Activities
Thursday 12/05/ 2022	Recap	RSR: General Conditions of Service Shri Madhusudhan Sharma	Management of Natural Resources: Environment Protection & Bio-Diversity Shri Arijit Banerjee, IFS	Evolution of Civil Services in India Shri V. S. Bankawat, IAS Retd.	Performance Appraisal Instructions 2008 : Main Provisions Shri Naveen Ajmera	Group II: Computer Module – II Shri Kamlesh Sharma, Dr. Madhulika Arora Group I: Extra-Curricular Activities
Friday 13/05/ 2022	Recap	E-GRAS Ms. Hemlata Kumari, RAcS	RCS: CCA Rules, 1958. Shri R. S. Batra, RAS Retd.		Counsellor Meeting: Finalization of Book for Review	Extra-Curricular Activities

Note:

- Physical Training (05.30AM to 7.00AM)-Shri Rahul Ola, PTI.
- Timings for Tea -11.15 AM – 11.30 AM & 04.15 PM – 04.30 PM & Lunch :-02.00 PM – 03.00 PM

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Faculty associated this week

- Shri Narendra Singh Chauhan, RAS Retd.M: 9414486842
- Shri Anil k. Varshney, RAS Retd M: 9460367588
- Shri I.D. Variyani, Sr. Technical Director, NIC, Jaipur M:9829933865
- Shri Pradeep Mathur, RAoS Additional Director (HQ). Pension & Pensioners' Welfare Department, Jaipur 9829159669
- Ms. Seema Kumari Hingonia, RPS, Add. SP, RPA.M:9414006994
- Shri Shri C.B. Sharma, IPS Retd., Director CBS Cyber Security. Jaipur M:9828877777
- Shri Harsh Deval Assistant Commercial Taxes Officer, GST - I (HQ), Jaipur 9413758595
- Shri Vikram Raghav, Prg. Lead Aravalli M:8890581920
- Ms. Shelly Kishnani, IAS, Special Secretary GAD, Jaipur M: 9869046655
- CA Hemant Bansal M:9414520922
- Dr. Lalit K. Panwar, IAS Retd. M: 9650687888
- Shri Madhusudan Sharma, AAO M: 7728895210
- Shri Arjeet Banerjee, IFS, Add.PCCF, I.T, JaipurM:8890068888
- Shri V. S. Bankawat, IAS Retd., M: 9414061404
- Shri Naveen Ajmera, Retd. Deputy General Manager, RFC ,M:9414097533
- Ms. Hemlata Kumari Chief Accounts Officer, Jail Department, Jaipur 9414062293
- Shri R S Batra, RAS Retd., M:9982686169
- Shri Kamlesh Sharma, ACP (Dy Director), HCM RIPA, Jaipur, M: 9549011992
- Dr. Madhulika Arora, Faculty, HCM RIPA, Jaipur, M: 7976559341

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No. F.28 (3)/FC-II/RIPA/2022/ SP-3

Date: 6/05/2022

Copy to:

1. All Faculty Members/Associate /Assistant Course Directors HCM RIPA, Jaipur
2. OIC (TRC) HCM RIPA, Jaipur- **for feedback related formalities**
3. Shri Kamlesh Sharma, ACP to upload this Schedule on RIPA Website
4. PS to Director General, HCM RIPA, Jaipur
5. PS to Additional Director General, HCM RIPA, Jaipur
6. APS to Additional Director (Administration) and Course Director, HCM RIPA, Jaipur
7. APS to Additional Director (Accounts), HCM RIPA, Jaipur
8. FC Cell HCM RIPA, Jaipur
9. Accounts Section, HCM RIPA, Jaipur.
10. Establishment Section HCM RIPA, Jaipur.
11. Publication Cell, HCM RIPA, Jaipur- **to facilitate distribution of monographs**
12. OIC (Campus)/Caretaker Cell/Pool Section, HCM RIPA, Jaipur.
13. OIC (Vishranti) / Manager HCM RIPA, Jaipur. – **to arrange tea at 11.15AM & 4.15PM and Lunch at 02to 03PM.**
14. Shri Rahul Ola, PTI, HCM RIPA Jaipur- **to facilitate PT & Extra-Curricular Activities**
15. Notice Board, B. S. Mehta Auditorium/Patel Bhawan/Hostel, HCM RIPA, Jaipur

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Additional Director (Adm.)
& Course Director