

Government of Rajasthan
 HCM Rajasthan State Institute of Public Administration, Jaipur-302017
INSTITUTIONAL-PROFESSIONAL TRAINING FOR RAcS (Probationers) Batch-2021
 11th April 2022 to 10th February 2023

PHASE I

Week V (09 May -13 May, 2022)

Course Director: Dr. N.R Pareek

Associate Course Director: Dr. Sonia Agarwal, Ms. Surbhi Singh, Ms. Vinod Kumari

Venue: Lecture Hall, 1st Floor, New Executive Hostel

Time Schedule

Date/Day	9.30 to 10.00 A.M.	Session I 10.00 to 11.15 A.M.	Session II 11.30 PM to 12.45 PM	Session III 2.15 to 3.30 P.M.	Session IV 3.45 to 5.00 P.M.	Session V 5.00 to 6.00 PM
09.5.2022 Monday	Recap	External Project Financing (Sh. Ashutosh Vajpayi, RAcS)	PWF and AR-II Execution of Works and Classification (Sh.Hoshiyar Singh) M- 9414291084	Principles of Financial Management & Control (Brijesh K. Sharma RAcS,) M-9414040625	Elements of Costs & Preparation of Cost Sheet Sh. Bhanupratap Singh, CAO Roadways M-9983892676	Presentation by OT Open House Discussion & Feedback (Course Team)
10.5.2022 Tuesday	Recap	Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal) Act, 2013 Smt. Seema Kumari Hingonia, RPS (Joint Session: RAS & RAcS and FC- PhaseII (Venue- Auditorium, NB)	PWF and AR-III Cash and Cash Account, (Sh.Hoshiyar Singh) M- 9414291084	MS Excel -III and IV(Group B) Computer Lab Prof. Rakesh Singhal/Kamlesh Sharma/Dr. Madhulika	Recap by OT Open House Discussion & Feedback (Course Team)	
				Visit to JMRC(Group A)		
11.05.2022 Wednesday	Recap	Duties of Collector T.O & S.T.O (Sh. Pawan Jaiman) M-9414052292	Marginal Costing-I Sh. Bhanupratap Singh, CAO Roadways M- 9983892676	MS Excel -III and IV(Group A) Computer Lab (Prof. Rakesh Singhal/Kamlesh Sharma/Dr. Madhulika)	Recap by OT Open House Discussion & Feedback (Course Team)	
				Visit to JMRC(Group B)		

12.05.2022 Thursday	Recap	Revised Estimates, Re-appropriation etc. (Sh. ShriKrishna Sharma, RAcs) M 9460762330	LFAD Act & Rules-I Definitions, Powers of Auditors (Sh. M. L. Achary, RAcs) M-9414015887	RGHS (Sh.Suresh Meena, RIS) M- 7734027116		Presentation by OT Open House Discussion & Feedback (Course Team)
13.05.2022 Friday	Recap	Centre State Financial Relation (Sh. Sri Krishan Sharma, RAcs) M-9460762330	GF& AR:- Contingent Expenditure (Harish Laddha, RAcs) M -9414143122	Deputation/Foreign Service (Madhusudan Sharma) M -7728895210	Standard Costing (Dr. Sonia Agarwal)	Recap by OT Open House Discussion & Feedback (Course Team)

Tea Time: 11.15-11.30 AM & 3.45-4.00 PM & Lunch: 12.45-02.30 PM

Copy to:

1. Associate Course Directors
2. OIC (IC), OIC(T&P), OIC (TRC) HCM RIPA, Jaipur
3. Shri Kamlesh Sharma, ACP to upload this schedule on RIPA Website
4. PS to Director General, HCM RIPA, Jaipur
5. APS to Additional Director General, HCM RIPA, Jaipur
6. APS to Additional Director (Acc.), HCM RIPA, Jaipur
7. OIC (Campus)/Caretaker Cell, HCM RIPA, Jaipur
8. OIC (Vishranti)/ Manager HCM RIPA, Jaipur- to arrange tea at 11.15am & 3.30pm and Lunch at 12.45 to 2.15pm
9. Notice Board, Vishranti and New Executive Hostel, HCM RIPA, Jaipur



Course Director