

Government of Rajasthan
 HCM Rajasthan State Institute of Public Administration, Jaipur-302017
INSTITUTIONAL-PROFESSIONAL TRAINING FOR RAcS (Probationers) Batch-2021
 11th April 2022 to 10th February 2023

PHASE I

Week VI (16 May -20 May, 2022)

Course Director: Dr. N.R Pareek

Associate Course Director: Dr. Sonia Agarwal, Ms. Surbhi Singh, Ms. Vinod Kumari

Venue: Lecture Hall, 1st Floor, New Executive Hostel

Time Schedule

Date/Day	9.30 to 10.00 A.M.	Session I 10.00 to 11.15 A.M.	Session II 11.30 PM to 12.45 PM	Session III 2.15 to 3.30 P.M.	Session IV 3.45 to 5.00 P.M.	Session V 5.00 to 6.00 PM
16.5.2022 Monday	Recap	Experience Sharing Sh. PN Bhandari, IAS (R) (Joint Session: IC- RAS & RAcS and FC- Phase II) Venue: Auditorium, NB	Litigation of Service Matters Cases, to act as OIC in Litigation matters (Sh. Umendra Goyal, Law Department) M:9828041713	Marginal Costing-II (Sh. Bhanupratap Singh Chief Manager ,Roadways)	Statutory Books- Returns to be filled with Registrar of Companies (CS Mansi Bhargava) M-7062288666	Presentation by OT Open House Discussion & Feedback (Course Team)
17.5.2022 Tuesday	Recap	Experience Sharing Sh. Sudhansh Pant, IAS (Joint Session: RAS & RAcS and FC- Phase II (Venue- Auditorium, NB)	Deputation/Foreign Service (Madhusudan Sharma) M -7728895210	Forest Account Rules: Inter divisional Transfers, Forest Remittance (Dr. Devraj ,RAcS)	Entries on Issue of Shares/Debentures- Application- Allotment-Forfeiture and Re-issue at Premium/Discount (Part 1) (CA Saurabh Malpani) M 9829190355	Recap by OT Open House Discussion & Feedback (Course Team)
18.5.2022 Wednesday	Recap	GF& AR:Works and Contact (Sh.Harish Laddha, RAcS) M -9414143122	PWF and AR-IV Cash and Cash book (Sh.Hoshiyar Singh) M- 9414291084	Forest advance and works account (Dr. Devraj , RAcS)	Entries on Issue of Shares/Debentures- Application- Allotment-Forfeiture and Re-issue at Premium/Discount (Part 2) (CA Saurabh Malpani) M 9829190355	Recap by OT Open House Discussion & Feedback (Course Team)

19.05.2022 Thursday	Recap	Revised Estimates, Re-appropriation etc. (Sh. Shrikrishna Sharma, RAcS) M: 9460762330	GF&AR: Refunds, Deposits, Loans & Advances (I) (Sh. Harish Laddha, RAcS) M -9414143122	Disposal of Surplus Obsolete/Unserviceable Stores (Sh. T R Choudhary) (8302334977)		Presentation by OT Open House Discussion & Feedback (Course Team)
20.05.2022 Friday	Recap	Experience Sharing (Sh. Niranjana Kumar Arya, IAS (R)) (Joint Session: RAS & RAcS and FC- Phase II (Venue- Auditorium, NB)	PWF and AR-V Store Accounts (Sh. Hoshiyar Singh, RAcS) M- 9414291084	Duties of Collector T.O & S.T.O (Sh. Pawan Jaiman, RAcS) M-9414052292	SWOT Analysis (Dr. Sonia Agarwal/ Ms. Surbhi Singh)	Recap by OT Open House Discussion & Feedback (Course Team)

Tea Time: 11.15-11.30 AM & 3.30-3.45 PM & Lunch: 01.00-02.15 PM

Copy to:

1. Associate Course Directors
2. OIC (IC), OIC(T&P), OIC (TRC) HCM RIPA, Jaipur
3. Shri Kamlesh Sharma, ACP to upload this schedule on RIPA Website
- ✓ 4. PS to Director General, HCM RIPA, Jaipur
5. APS to Additional Director General, HCM RIPA, Jaipur
6. APS to Additional Director (Acc.), HCM RIPA, Jaipur
7. OIC (Campus)/Caretaker Cell, HCM RIPA, Jaipur
8. OIC (Vishranti)/ Manager HCM RIPA, Jaipur- to arrange tea at 11.15am & 3.30pm and Lunch at 12.45 to 2.15pm
9. Notice Board, Vishranti and New Executive Hostel, HCM RIPA, Jaipur

Sonia Agarwal
13-5-20
Associate Course Director