



राजस्थान सरकार
हरिश्चन्द्र माथुर राजस्थान राज्य लोक प्रशासन संस्थान

H.C.M. Rajasthan State Institute of Public Administration
Jawahar Lal Nehru Marg, Jaipur-302 017 □ Rajasthan □ India



No. F.6(1)(12)T&P/RIPA/2022-23/ 20149

Dated: 28/1/25

OFFICE ORDER

As per Standard Operating Procedure (Order No. 14647 dated 15.09.2022 can be accessed from hcmripa.rajasthan.gov.in) all the Course Director are required to submit course brochure for approval of Director General/ Additional Director General at least one week before commencement of the course.

All the Course Directors may ensure that while submitting course brochure for approval, course brochure of similar past three training courses conducted by them/ other Course Directors shall also be attached.

(Dr. Rakesh Singhal)
OIC (Training and Planning)

Dated:

No. F.6(1)(12)T&P/RIPA/2022-23/ 20150-59

Copy to :

1. PS to Director General /APS to Additional Director General/PA to Additional Director (Administration), HCM RIPA, Jaipur.
2. All Faculty Members, HCM RIPA, Jaipur.
3. Additional Director (Administration), Regional Training Center, HCM RIPA Udaipur, Bikaner, Kota & Jodhpur.
4. OIC (Website) please upload it on the website.
5. Guard File.

OIC (Training and Planning)